



CITY OF CONWAY
1201 Oak Street
Conway, Arkansas 72032

Invitation and Bid 2007-29

**INVITATION
TO THE VENDOR ADDRESSED:**

Bidders are invited to furnish the items listed herein in accordance with the terms and conditions attached. **Sealed** bids must be in the hands of the Mayor not later than **10 am, Monday, April 16th, 2007** at which time all bids will be opened and read in the Downstairs Conference Room in City Hall. Successful bidders will receive purchase order, if necessary within 30 days after approval from City Council. **Unsigned bids will be rejected.**

Conway Animal Welfare Unit
4550 Hwy 64W
Conway, AR 72034

Minimum Bid Specifications for a Custom Adoption Trailer:

This custom built pull trailer should accommodate 12 animal cages. The animals are viewable by the public from the outside of the trailer through the ¼ clear lexan doors.

The adoption trailer should be built to the following minimum specifications:

Frames

- Basic framing approximately 2" x 4" x ¼ rectangular steel tubing welded.
- Superstructure is all aluminum channels welded and .125-3 radius aluminum covers.

Insulation

- All walls and roof have 2" foam installation.

Interior features

- Floor or trailer is 125 aluminum tread bright with water tight seams
- Interior walls are 125 white FRP (fiberglass reinforced panels)
- Interior ceiling is 040 white aluminum.
- Interior lights are 7" scene lights with conventional switches. There are 4 located in the ceiling and 2 located on the right wall.
- Stainless steel cabinet and sink with water hose connection.
- Interior side storage box over fender with seat cushions
- Interior folding desk top.
- Top of cages can be used as storage shelf.

Animal Cages

- Each animal cage is approximately 24" wide x 36' deep x 30" tall.
- Animal cages are constructed of 1x1 stainless steel tubing welded and steel with 2" stainless drains.
- All animal cages drain into a holding tank located under the trailer with a 3" RV dump valve.
- Animal cage floors have PVC grid in all cages to keep animals dry.
- Animal cage doors are constructed of 125 punched aluminum inside and aluminum framed 1/4" clear lexan outside.
- Two (2) of the animal cages have removable dividers for placement of smaller animals.
- The two (2) front lower cages have a removable partition for placement of larger animals.

Exterior Features

- Exterior walls and roof are 080 white aluminum
- Lower storage compartment at rear left side
- Exterior running lights meet all DOT lighting requirements
- Right side RV "Personnel" door with folding step and folding grab handle
- Rear roll up door 48" wide x 72" tall with aluminum tread light ramp

Running Gear

- (2) 6000# Torsion axles - 1 with brake
- 700 x 16" wheels and tires (including spare)
- 10,000# 2" coupler
- 1,000# electric jack
- All DOT required lights
- (2) Rear folding stabilizer jacks

Additional Features

- (2) Outside awning type doors with safety doors with safety locking props
- 13,500 roof air conditioner with 5600 BTU heat
- Generator with built in 20 gallon fuel tank
- Battery charger and 12 volt converter for mobile use
- 25' shorpower cord
- Water tank and 12v water pump

Bid Number: 2007-29
AWU – Custom Adoption Trailer

Total Cost of Bid \$ _____

Unsigned bids will be rejected:

Authorized Agent Bidding on this project:

Company Name

Company Representative Name

Representative's Signature

Address Email Address

City State Zip

Telephone Number Fax Number

Date

City of Conway
TERMS AND CONDITIONS

Important – Read Carefully

By Submission of bid, bidder certifies that he has read all terms and conditions and that bid is submitted in accordance therewith.

1. Prices quoted will be considered to be net prices unless otherwise stated by the bidder. Cash discounts requiring payments in less than 30 days will not be considered in making awards.
2. Prices quoted shall be FOB Conway unless otherwise specifically stated on proposal. In either case, delivery charges must be prepaid.
3. All fees and taxes shall be included in prices quoted.
4. Bidder certifies that he will make delivery of items for which he bids within 10 days after receipt of award – unless otherwise specifically stated. Time of delivery in excess of 10 days may be considered a factor in making awards.
5. In case of default of contractor in making deliveries as per contract, the City may procure the articles or services from other sources and hold the contractor responsible for all excess costs occasioned thereby. Bidder's record as to satisfactory performance under previous contracts will be considered a factor in making awards and retention on bid lists.
6. The City reserves the right to reject any or all bids, in part or in whole and to waive information in bids received.
7. If not otherwise specified, bidder must furnish brand names with catalog number, if any, on items which are offered as "equal." In all such cases the burden of establishing equality is upon the bidder and failure to do so within a reasonable time may result in rejection. Alternative bids will not be considered unless no other type bid for the item is received.
8. In the case of equal or tie bids, preference will be given to Arkansas bidders. Other than as stated in the first sentence, awards on tie bids will be made at the discretion of the purchasing official. In such cases, "splitting" will be avoided and awards of previous contract(s) to one or more of the bidders will not be a factor.
9. In the event that bidder is unable to furnish all of an item, bids on portions thereof may be considered.
10. Final inspections and acceptance or rejection will be made after delivery. Items rejected because of non-conformance shall be removed and replaced immediately with those which meet specifications, all at the expense of the contractor. In the event that necessity requires the use of non-conforming items, payment therefore will be made at a proper reduction in price which shall be not greater than contractor's actual cost by purchase, fabrication, manufacture or other production method plus transportation paid to carriers. All costs in connection with testing items that do not meet specifications shall be paid by contractor.
11. Quality, time of performance, probability of performance, and location of bidder will be factors in awards of all contracts.
12. The City reserves the right to purchase any, all or none of the items listed, in combinations thereof that may be in the best interest of the City of Conway.
13. The City reserves the right to change any specifications, terms and/or conditions at any time, with adequate notice in writing to bid invitees of those changes, if any.
14. The City is qualified for "GSA" pricing schedules, if available and applicable.
15. The City reserves the right to waive any informalities or minor defects, but this shall not be construed to indicate waiver of any specification, term and/or condition unless in the best interest of the City in the judgment of the City.
16. **CONSTRUCTION/INSTALLATION:** Any construction work that is worth \$20,000 or more must comply with Arkansas Code Annotated § 22-9-204.
17. **PROHIBITED INTEREST CONDITION:** No official of the City authorized on behalf of the City to specify, plan, design, negotiate, make, accept or approve, or take part in specifying, planning, negotiating, making, accepting or approving any construction or material purchase contract or any subcontract in connection with any purchase made by the City of Conway shall become directly or indirectly interested personally in the purchase in the purchase or any part thereof.
18. **EQUAL OPPORTUNITY IN EMPLOYMENT:** All qualified bidders will receive consideration without regard to race, color, religion, sex, age, disability or national origin.