



**CITY OF CONWAY
1201 Oak Street
Conway, Arkansas 72032**

Invitation and Bid 2007-21

**INVITATION
TO THE VENDOR ADDRESSED:**

Bidders are invited to furnish the items listed herein in accordance with the terms and conditions attached. Sealed bids must be in the hands of the Mayor not later than 10 am, February 28th, 2007 at which time all bids will be opened and read in the Downstairs Conference Room in City Hall. Unsigned bids will be rejected.

**City of Conway
Solicitation of Sealed Bid for Auction Items**

The City of Conway is accepting sealed bids for the auction of assorted office equipment and furniture and vehicles.

- Sealed bids should be sent to City Hall Auction, 1201 Oak Street, Conway, AR no later than 10:00 a.m. February 28., 2007.
- Items will be awarded to the highest bid, and are to be paid for and collected within three days of the bid opening, or the item will be given to the next highest bid.
- A detail list of items available can be obtained in the Finance Department at City Hall.
- Arrangements to view auction items during normal business hours can be arranged in advance of the bid opening by contacting the Finance Department at 450-6101.
- All items are being sold "as is" without warranty.
- Computer equipment is sold as hardware only and will not include any operating system software.
- Items available for auction are subject to change without notice. No representation is made of the condition or value of any of the items offered for auction, and some items are offered for salvage parts use only.

		Unit #	Year-Make	Vehicle Vin #	Location	Inventory
						Tag #
	1	DTF	1992 Chevy Caprice (26138)	04-7435	Police	Balentine's
	2		1996 Mercury Sable (50728)	05-2281	Police	Pro Auto
	3		1995 Ford Pickup (75271)	06-5253	Police	Helton's
	4	24	1988 Ford 1-ton	11975	Street	201-24
	5		1992 Ford Taurus	31271	Street	201-302
	6	14	1976 Chevy 1-ton	20510	Street	201-14
	7	407	1990 GMC Truck	20779	Street	120-2
	8	3	1993 Dodge Dakota	9234	Street	201-03
	9	9	1984 Flat Bed Truck	42516	Street	201-09
	10	15	1983 Chevy Truck	16839	Street	201-15
	11		1992 Tymco Sweeper Box	a35656	Street	201-30
	12	19	1994 Chevy Long Bed	24821	Street	201-19
	13		Hydro Clipper Mower	17464	Street	201-78
	14		1992 Ford Taurus	31270	Street	201-301
	15	5	1988 Chevy Truck (red)	9306	Street	no motor
	16		Catering Truck Bed	surplus	Street	
	17		Front bucket (backhoe)		Street	
	18		1989 Badger Excavat.	38921	Street	201-304
	19	961	1995 Ford Truck	30046	Street	126-11
	20	962	1996 Dodge Pickup	14909	Street	126-12
	21		1989 S-10 Pickup	20779	Street	
	22		1989 Chevy Blazer	11518	Street	
	23	1661	1999 Ford	81994	Sanitation	113-241
	24	1357	1996 Ford	56331	Sanitation	113-143
	25	1256	1995 Ford Crown Vic	74550	Sanitation	113-529
	26	1658	1999 Ford Crown Vic	81991	Sanitation	113-232
	27	1655	1999 Ford Crown Vic	81988	Sanitation	113-249
	28	1257	1995 Ford Pickup	74551	Sanitation	113-535
	29	1455	1997 Ford Crown Vic	39496	Sanitation	113-456
	30	1657	1999 Ford Crown Vic	81990	Sanitation	113-236
	31	855	1993 Ford	26350	Sanitation	113-232
	32	1561	1998 Ford	32403	Sanitation	113-428
	33	1559	1998 Ford	32401	Sanitation	113-427
	34	1556	1998 Ford	32398	Sanitation	113-438
	35	955	1994 Chevy	36825	Sanitation	
	36	11	1992 Dodge	81373	Sanitation	118-171
	37		Animobile Transport Comp.		Sanitation	126-07
	38		D5 Dozer blade			
	39		Trailer - single axle			
	40		(3) Wooden Desks		Planning	
	41		(3) Office Chairs		Planning	
	42		(1) Metal Filing Cabinet		Planning	

Bid Number 2007-21
City Auction Bid

Unsigned bids will be rejected:

Authorized Agent Bidding on this project:

Company Name

Company Representative Name

Representative's Signature

Address

Email Address

City

State

Zip

Telephone Number

Fax Number

Date

City of Conway
TERMS AND CONDITIONS

Important – Read Carefully

By Submission of bid, bidder certifies that he has read all terms and conditions and that bid is submitted in accordance therewith.

1. Prices quoted will be considered to be net prices unless otherwise stated by the bidder. Cash discounts requiring payments in less than 30 days will not be considered in making awards.
2. Prices quoted shall be FOB Conway unless otherwise specifically stated on proposal. In either case, delivery charges must be prepaid.
3. All fees and taxes shall be included in prices quoted.
4. Bidder certifies that he will make delivery of items for which he bids within 10 days after receipt of award – unless otherwise specifically stated. Time of delivery in excess of 10 days may be considered a factor in making awards.
5. In case of default of contractor in making deliveries as per contract, the City may procure the articles or services from other sources and hold the contractor responsible for all excess costs occasioned thereby. Bidder's record as to satisfactory performance under previous contracts will be considered a factor in making awards and retention on bid lists.
6. The City reserves the right to reject any or all bids, in part or in whole and to waive information in bids received.
7. If not otherwise specified, bidder must furnish brand names with catalog number, if any, on items which are offered as "equal." In all such cases the burden of establishing equality is upon the bidder and failure to do so within a reasonable time may result in rejection. Alternative bids will not be considered unless no other type bid for the item is received.
8. In the case of equal or tie bids, preference will be given to Arkansas bidders. Other than as stated in the first sentence, awards on tie bids will be made at the discretion of the purchasing official. In such cases, "splitting" will be avoided and awards of previous contract(s) to one or more of the bidders will not be a factor.
9. In the event that bidder is unable to furnish all of an item, bids on portions thereof may be considered.
10. Final inspections and acceptance or rejection will be made after delivery. Items rejected because of non-conformance shall be removed and replaced immediately with those which meet specifications, all at the expense of the contractor. In the event that necessity requires the use of non-conforming items, payment therefore will be made at a proper reduction in price which shall be not greater than contractor's actual cost by purchase, fabrication, manufacture or other production method plus transportation paid to carriers. All costs in connection with testing items that do not meet specifications shall be paid by contractor.
11. Quality, time of performance, probability of performance, and location of bidder will be factors in awards of all contracts.
12. The City reserves the right to purchase any, all or none of the items listed, in combinations thereof that may be in the best interest of the City of Conway.
13. The City reserves the right to change any specifications, terms and/or conditions at any time, with adequate notice in writing to bid invitees of those changes, if any.
14. The City is qualified for "GSA" pricing schedules, if available and applicable.
15. The City reserves the right to waive any informalities or minor defects, but this shall not be construed to indicate waiver of any specification, term and/or condition unless in the best interest of the City in the judgment of the City.
16. **CONSTRUCTION/INSTALLATION:** Any construction work that is worth \$20,000 or more must comply with Arkansas Code Annotated § 22-9-204.
17. **PROHIBITED INTEREST CONDITION:** No official of the City authorized on behalf of the City to specify, plan, design, negotiate, make, accept or approve, or take part in specifying, planning, negotiating, making, accepting or approving any construction or material purchase contract or any subcontract in connection with any purchase made by the City of Conway shall become directly or indirectly interested personally in the purchase in the purchase or any part thereof.
18. **EQUAL OPPORTUNITY IN EMPLOYMENT:** All qualified bidders will receive consideration without regard to race, color, religion, sex, age, disability or national origin.